

SMOY Gym Set-up Instructions

1. Help set up bleachers if you are the first game
2. Set-up chairs for each team, 10 minimum on each side
3. Set-up scoreboard – located in the kitchen in the top cabinet to the left of the stove. Be sure to use the scoreboard labeled “GYM”.
4. Assign a clock keeper, preferably an adult.

SMOY MPR Set-up Instructions

1. If you are the first game on a weeknight, you may have to move tables from the MPR to the music room.
2. Set-up chairs for each team, 10 minimum on each side
3. Set-up chairs for spectators along the gym wall and in front of the concession stand/drinking fountain.
4. Set up a table for the scoreboard at mid-court.
5. Set up the scoreboard – located in the kitchen in the top cabinet to the left of the stove. Be sure to use the scoreboard labeled “MPR”
6. Assign someone to work the concession stand – and adult must handle the money.
7. If you are the first game of the night, you may have to set up the concession area. See attached instructions for concessions set-up.
8. Assign a clock worker, preferably an adult.